

**ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541**

**BOARD OF EDUCATION MEETING MINUTES
APRIL 25, 2012
7:00 P.M. – BOARD CONFERENCE ROOM**

PRESENT: Robert McCann – President; Laurie Asermily – Vice-President; Susan Backlund; Seth Brandow; Rebecca Jessop; James O. Somerville

ABSENT: Timothy Kuryla

OTHERS PRESENT: Michael J. Hoose – Superintendent; Leanne B. Keel – District Clerk; Robert J. Boulware – Business Manager; Martin Rotz – Assistant Principal/Data Coordinator; Michael Pane – Athletic Director; Amanda Pundt – RFA Vice-President; Tina Carlsen – CSEA President; Daniel Bowman; Kara Mapstone

CLERK’S REPORT:

- 1.1M Approval of the Minutes of April 3, 2012
Motion made by Mrs. Asermily, seconded by Ms. Backlund, and carried unanimously.
- 1.2M Approval the Treasurer’s Report for March, 2012
Motion made by Mr. Somerville, seconded by Mrs. Asermily, and carried unanimously.
- 1.3 Acceptance of **information copies** of the following Warrants for March, 2012:
 - . Fund A, #18 (03-15-12), Fund A #19 (03-30-12)
 - . Fund C, #15 (03-15-12), Fund C #16 (09-30-12)
 - . Fund F, #15 (09-15-12), Fund F, #16 (03-30-12)
 - . Fund H, 3 (03-15-12)
 - . Fund TA, #29 (03-30-12)
- 1.4 Approval of the Student Activities Report for March, 2012
Motion made by Ms. Backlund, seconded by Mrs. Jessop, and carried unanimously.

SUPERINTENDENT’S REPORT:

- 2.1 Update **ALTERNATES TO SUMMER MEAL PROGRAM**
. Alternates to Summer Meal Program: Mr. Hoose indicated that, in checking with our Cafeteria Supervisor, there may be an option of providing our summer school students with a box lunch at a cost of \$1.89/student, totaling an overall approximate cost of \$2,500 to the District. Ms. Backlund suggested seeking donations from Seneca County United Way, and other County affiliations for assistance. Mr. Hoose stated that he will continue pursuing options.

FINGERPRINTING SPORTS OFFICIALS

- . Fingerprinting of Section Five Sports Officials: As indicated by Mr. Hoose, this subject has been under consideration by various school districts and Section Five without

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solution. However, a retired Athletic Director has offered his services to the Wayne-Finger Lakes BOCES to monitor the process and obtain clearance of officials. The fee to do this would amount to \$68.00/school district. Further information will be provided in the near future.

ACCUPLACER TESTING PROGRAM

. The Accuplacer Testing Program was administered recently to our 10th/11th grade students to help determine their readiness to do college-level work. The areas looked at will be ELA, Math, Reading, and any potential remediation needs. The testing program was contracted with FLCC.

WFL BOCES ADMIN BUDGET APPROVED

2.2M A motion was made by Mrs. Asermily and seconded by Mrs. Jessop that the Board of Education of Romulus Central School District, at its April 25, 2012 meeting, approved the 2012-13 tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of \$2,876,313.
Motion carried unanimously.

LYNN GAY ELECTED TO BOCES BOE

2.3M A motion was made by Ms. Backlund and seconded by Mr. McCann that the Board of Education of the Romulus Central School District cast one vote for Lynn Gay to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2012.
Motion carried unanimously.

JEANNE DURFEE ELECTED TO BOCES BOE

2.4M A motion was made by Mr. McCann and seconded by Mrs. Asermily that the Board of Education of the Romulus Central School District cast one vote for Jeanne Durfee to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2012.
Motion carried unanimously.

O. J. SAHLER ELECTED TO BOCES BOE

2.5M A motion was made by Mr. McCann and seconded by Ms. Backlund that the Board of Education of the Romulus Central School District cast one vote for O. J. Sahler to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2012.
Motion carried unanimously.

APPROVAL OF 2012-13 SCHOOL YEAR CALENDAR

2.6M Approval of the 2012-13 school year calendar.
Motion made by Mrs. Asermily, seconded by Ms. Backlund, and carried unanimously.

HEALTH AIDE TEMPORARY POSITION CREATED

2.7M Authorization to **create one Civil Service Health Aide position, Temporary.**
Motion made by Ms. Backlund, seconded by Mr. Brandow, and carried unanimously.

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RFEO GRANTS AUTHORIZED

2.8M Authorization of the following Romulus Foundation for Educational Opportunities grants:

- . Cathy Jordan, Nancy Munn – Civil War @ \$2,391.00
- . Sue Schrader, Peg Brady, Matt McCusker, Janice Hyde, Colleen Cook, Michelle Mason, Kate Lewis, Elizabeth Montasanto – Listening to Reading @ \$2,600.00 approximately.
- . Jeffery Felice, Jennifer Bartlett, Cathy Jordan – Fine Arts Seminar @ \$15,000.00
- . Christopher Puylara – 5K Run Club @ \$550.00

Motion made by Mr. McCann, seconded by Ms. Backlund, and carried unanimously.

BUSINESS MANAGER'S REPORT:

APPROVED COUNTY YOUTH SWIM PROGRAM

3.1RS RESOLVED THAT the Board of Education of the Romulus Central School District agrees to provide the use of a school bus and a driver for the **Seneca County Youth Bureau Swim Program** to transport students to and from the program site at Vince's Park, Seneca Falls, NY (corner of Route 318 and Routes 5&20) this summer from July 9, 2012 – July 20, 2012 and daily from 11:00 a.m. to 12:00 noon; and

BE IT, FURTHER, RESOLVED THAT mileage will be charged to the Seneca County Youth Bureau at the rate of \$2.00 per mile for an approximate daily total of 26 miles, round trip; and

BE IT, FURTHER, RESOLVED THAT the driver's salary will be \$13.00 per hour to be paid directly by Seneca County to the driver.

Motion made by Ms. Backlund, seconded by Mr. Somerville, and carried unanimously.

RETIREMENT INCENTIVE FOR FACULTY OFFERED

3.2RS BE IT RESOLVED THAT the Board of Education of the Romulus Central School District does hereby elect to provide the benefits of a Retirement Incentive, funded through the Employee Benefit Accrued Liability Reserve Fund, for all eligible employees in the Romulus Faculty Association (RFA) Bargaining Unit who meet the following requirements:

- . Must have fifteen (15) years of continuous service to the District.
- . Must meet eligibility requirements to retire through the New York State Teacher Retirement System (TRS).
- . Must submit an irrevocable letter of retirement to the District no later than April 23, 2012.
- . The Incentive amount of one percent (1%) for every year of service to the District will be deposited into an HRA or 403(b) account on June 30, 2012.
- . The Incentive is for the 2012-13 school year only.

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. The Incentive is in addition to any other retirement incentive offered in the RFA Contract with the Superintendent of Schools on behalf of the Romulus Central School District Board of Education.

Motion made by Mr. Brandow, seconded by Ms. Backlund, and carried unanimously.

ATHLETIC DIRECTOR'S REPORT:

COMBINED FALL SPORTS WITH SSCSD

13.1 Update

Mr. Pane reviewed the draft of combined Fall Sports between RCS and South Seneca CSD that was created by both school's Athletic Directors. He indicated that the host schools of a particular sport will conduct those coach interviews with information provided to them by the non-host school, and that coaches will abide by the host school's Collective Bargaining Contract. Mr. Pane also indicated that the Varsity Club will oversee a student survey designed to determine what sports students wish to play next year.

Mr. Pane left the meeting at 8:00 p.m.

PRINCIPAL'S REPORT:

APPR OVERVIEW

4.1 APPR Update

Mr. Rotz, Assistant Principal, presented and described the Value Added Model to be utilized by RCS for the State's new Annual Professional Performance Review (APPR) system which needs to be in place by the NYS deadline of July 1, 2012. Basically, this is a teacher and principal evaluation and development plan which is to become a significant factor in employment decisions; e.g., promotions, tenure decisions, terminations, supplemental compensation. And, there also is a student growth and course assessment component to the process. Mr. Rotz reviewed the type of data that will need to be collected on teachers, students, and courses and how it all will be used in the new process.

RESIGNATIONS:

KATHLEEN WHITNEY RETIRES

7.1RG Kathleen Whitney – Physical Education Teacher, due to retirement, effective June 30, 2012, with incentives as stipulated in the current RFA Contract and the separate Retirement Incentive funded by Employee Benefit Accrued Liability Reserve Fund.

Motion made by Mr. McCann, seconded by Mrs. Asermily, and carried unanimously.

JANICE HYDE RETIRES

7.2RG Janice Hyde – Elementary Education Teacher, due to retirement, effective June 30, 2012, with incentives as stipulated in the current RFA Contract and the separate Retirement Incentive funded by Employee Benefit Accrued Liability Reserve Fund.

Motion made by Mrs. Asermily, seconded by Mr. Brandow, and carried unanimously.

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ANNE SEPE RETIREMENT REQUEST TABLED

7.3RG Anne Sepe – Special Education Teacher, due to retirement, effective June 30, 2012, with incentives as stipulated in the current RFA Contract and the separate Retirement Incentive funded by Employee Benefit Accrued Liability Reserve Fund.
TABLED.

PERSONNEL APPOINTMENTS: As Recommended by Mr. Hoose

6.1A Mae Beth MacPherson – Substitute School Bus Driver
Motion made by Mr. McCann, seconded by Ms. Backlund, and carried unanimously.

MICHAEL MILLSPAUGH APPOINTED BUS DRIVER

6.2A Michael Millspaugh – School Bus Driver, a 10-month position, retroactive to April 1, 2012, with benefits as stipulated in the current CSEA Collective Bargaining Contract, and at an annual salary of \$13,000, pro-rated.
Motion made by Mr. Brandow, seconded by Ms. Backlund, and carried unanimously.

MARTIN ROTZ GRANTED TENURE

6.3A Authorization of **tenure appointment for Martin Rotz** in the Administrative area of Assistant Principal/Data Coordinator, effective July 1, 2012
Motion made by Mrs. Asermily, seconded by Ms. Backlund, and carried unanimously.

EMILY STEPHAN APPOINTED LONG-TERM SUB

6.4RS RESOLVED THAT upon the recommendation of the Superintendent of Schools on April 25, 2012, **Emily Stephan**, whose address is 615 Black Brook Road, Seneca Falls, NY 13148, be granted a **Long-Term Substitute Secondary Science Teacher appointment, effective approximately April 26, 2012 through June 12, 2012 pending Physician's release at a pro-rated salary of \$194.50 daily when school is in session, without benefits, for the childbearing leave of absence of HOLLY STEKL, Secondary Science Teacher.**
Motion made by Ms. Backlund, seconded by Mrs. Asermily, and carried unanimously.

COMMITTEE ON SPECIAL EDUCATION REPORT:

9.1M Approval of the recommendations as listed in the Minutes of March 14, 2012, March 21, 2012 and March 28, 2012.
Motion made by Mr. McCann, seconded by Ms. Backlund, and carried unanimously.

PRESIDENT'S REPORT:

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Mr. McCann mentioned that the Merger Study Advisory Committee met on April 24, 2012 at South Seneca CSD with the topic of an Instructional/Extracurricular Program. He also stated that there is a lot of misinformation in the community and a need for

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procedures to ask questions of the Committee. He also suggested an "open forum" concept with the BOE and the RCS community, hosted by the BOE. Mr. McCann will contact Dr. Silky and Mr. Pohl to obtain their perception of the idea.

EXECUTIVE SESSION

EXECUTIVE SESSION: Motion made by Ms. Backlund, seconded by Mr. Brandow, and carried unanimously, to enter into Executive Session at 8:31 p.m. for the purpose of specific personnel. Mr. Boulware was invited to attend.

Mr. Hoose and Mr. Boulware were excused at 8:55 p.m.

REGULAR SESSION RECONVENED

Motion to reconvene in regular session at 9:36 p.m. made by Ms. Backlund, seconded by Mrs. Jessop, and carried unanimously.

ADJOURNMENT

Motion to adjourn at 9:38 p.m. made by Mrs. Asermily, seconded by Mrs. Jessop, and carried unanimously.

LEANNE B. KEEL
DISTRICT CLERK

